



# Kellyville Preschool

3-5 President Road, Kellyville 2155 • (02) 9629 2174 • info@kellyvillepreschool.org.au • www.kellyvillepreschool.org.au

## Application for Registration

updated February 2023

**Application Fee \$20 (non refundable)**

<b>Parent 1 (please tick)</b>	Parent		Carer		Sex	<input type="checkbox"/> Male	Female
Surname			First Name				
<b>Parent 2 (please tick)</b>	Parent		Carer		Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Surname:			First Name:				
Address:			Suburb:		Postcode:		
Home Phone Number:			Mobile Number:				
Email Address:							
Child's Surname:			Child's First Name:				
Child's Date of Birth:			Year during which enrolment is desired:				
Does your child have any specific needs/disabilities?							
<u>Cultural Background</u> <i>Indigenous</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Other (please specify)</i> .....			Is English your child's second language? Yes <input type="checkbox"/> No <input type="checkbox"/> Will your child need support to understand and speak English? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Do you have a low Income Health Care Card or Pensioner Concession Card?						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please indicate below your preferences by numbering 1 to 4							
Monday, Tuesday, Wednesday			Monday, Tuesday				
Wednesday, Thursday, Friday			Thursday, Friday				

- No child will be accepted onto the waiting list before two years of age.
- At present we operate three and two day programs. This may be varied from year to year.
- This is an Application for Registration ONLY and does not guarantee placement.
- The Preschool is an incorporated organisation, founded after much hard work by a group of interested citizens. Its continuance to function effectively can only be achieved by the active interest and support of the parents.
- Please note: your child will be added to the waiting list as at the date that your registration fee is showing on the preschool's bank account statement.

Date	Signature of parent/guardian
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Kellyville Preschool Inc.  
 PO Box 20, Kellyville. NSW. 2155  
 Office Hours are 9.30am – 12.00pm only Monday to Friday

Bank details: Account Name: Kellyville Preschool Inc  
 BSB No.: 032 131  
 Account Number: 540038



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## Access & Equity

The preschool waiting list is such that we are unable to enrol in any one year all the children who are eligible for enrolment, therefore a policy is required that enables equitable access to places available.

All children have a right to attend preschool for at least one year prior to school entry.

The preschool enrolment policy will support priority of access (in no particular order) being given to –

- *Children who are at risk of harm*
- *Children in their year before school (being at least four years old on or before 31<sup>st</sup> July in the year of preschool enrolment)*
- *Children who are at least three years old on or before 31<sup>st</sup> July in the year of preschool enrolment from a disadvantaged background or an Aboriginal family*
- *Aboriginal and Torres Strait Islander children*
- *Children with a background other than English / English language needs (LBOTE)*
- *Children with a disability or additional needs*

### ***Children with additional needs***

Funding is provided to the service by DoE to assist with providing appropriate education and care for enrolled children with additional needs. The director/nominated supervisor is responsible for assessing the individual needs of each child on the waiting list with an additional need, with access then being allocated according to each child's assessed needs.

Documentation from professionals working with the child/family is sought to ensure the director/nominated supervisor can make an informed and appropriate decision.

### ***Please note:***

- The preschool has an *Anaphylaxis Policy* and is an *Allergy Aware zone*. According to this policy food may be excluded according to need.
- Application Fee of \$20 is non refundable *The Application Fee is for administration costs associated with processing of the application and may include a meeting with the administrative assistant and/or nominated supervisor/director and a visit to the playrooms.*