



Kellyville Preschool

3-5 President Road, Kellyville 2155 • (02) 9629 2174 • info@kellyvillepreschool.org.au • www.kellyvillepreschool.org.au

Application for Registration

updated February 2021

Application Fee \$20 (non refundable)

Parent 1 (please tick)	Parent		Carer		Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Last Name			First Name				
Parent 2 (please tick)	Parent		Carer		Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Last name:			First Name:				
Address:			Town:		Postcode:		
Home Phone Number:			Mobile Number:				
Email Address:							
Child's Last Name:			Child's First Name:				
Child's Date of Birth:			Year during which enrolment is desired:				
Does your child have any specific needs/disabilities?							
<u>Cultural Background</u> <i>Indigenous</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Other (please specify)</i>			Is English your child's second language? Yes <input type="checkbox"/> No <input type="checkbox"/> Will your child need support to understand and speak English? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Do you have a low Income Health Care Card or Pensioner Concession Card?						Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please indicate below your preferences by numbering 1 to 4							
Monday, Tuesday, Wednesday			Monday, Tuesday				
Wednesday, Thursday, Friday			Thursday, Friday				

- No child will be accepted onto the waiting list before two years of age.
- At present we operate three and two day programs. This may be varied from year to year.
- This is an Application for Registration ONLY and does not guarantee placement.
- The Preschool is an incorporated organisation, founded after much hard work by a group of interested citizens. Its continuance to function effectively can only be achieved by the active interest and support of the parents.
- Please note: After lodgement of this Registration Form a letter of confirmation of Registration is forwarded to you with a receipt for the \$20 Registration Fee. If you do not receive your letter of confirmation and receipt within 28 days, please contact Administrative Assistant, Mon – Fri between 9.30am to 12pm.

Date	Signature of parent/guardian
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Kellyville Preschool Inc.
 PO Box 20, Kellyville. NSW. 2155
 Office Hours are 9.30am – 12.00pm only Monday to Friday

Bank details: Account Name: Kellyville Preschool Inc
 BSB No.: 032 131
 Account Number: 540038



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Access & Equity

The preschool waiting list is such that we are unable to enrol in any one year all the children who are eligible for enrolment, therefore a policy is required that enables equitable access to places available.

All children have a right to attend preschool for at least one year prior to school entry.

The preschool enrolment policy will support priority of access (in no particular order) been given to:

- *Children who are at risk of harm;*
- *Children in their year before school (being at least four years old on or before 31 July in the year of preschool enrolment);*
- *Children who are at least 3 years old on or before July 31 and from a disadvantaged background and or Aboriginal family*
- *Aboriginal and Torres Strait Islander children.*
- *Children with a language background other than English/English language needs (LBOTE)*
- *Children with a disability or additional need/s*

Children with additional needs

Funding is provided to the service by DoE to assist the service with providing appropriate education and care for children enrolled with additional needs. The Director/Nominated Supervisor is responsible for assessing the individual needs of each child (on the waiting list with an additional need) with access then given according to each child's assessed needs.

Documentation from professionals working with the child/family will be sought to ensure the Director/Nominated Supervisor can make an informed and appropriate decision.

Please note:

- The service has an *Anaphylaxis Policy* and is an *Allergy Aware zone*. According to this policy food may be excluded according to need.
- An non-refundable *Application Fee* of \$20 is for administrative costs associated with processing the application and may include a meeting with the Administrative Assistant and/or Director/Nominated Supervisor plus a visit to the playrooms.